

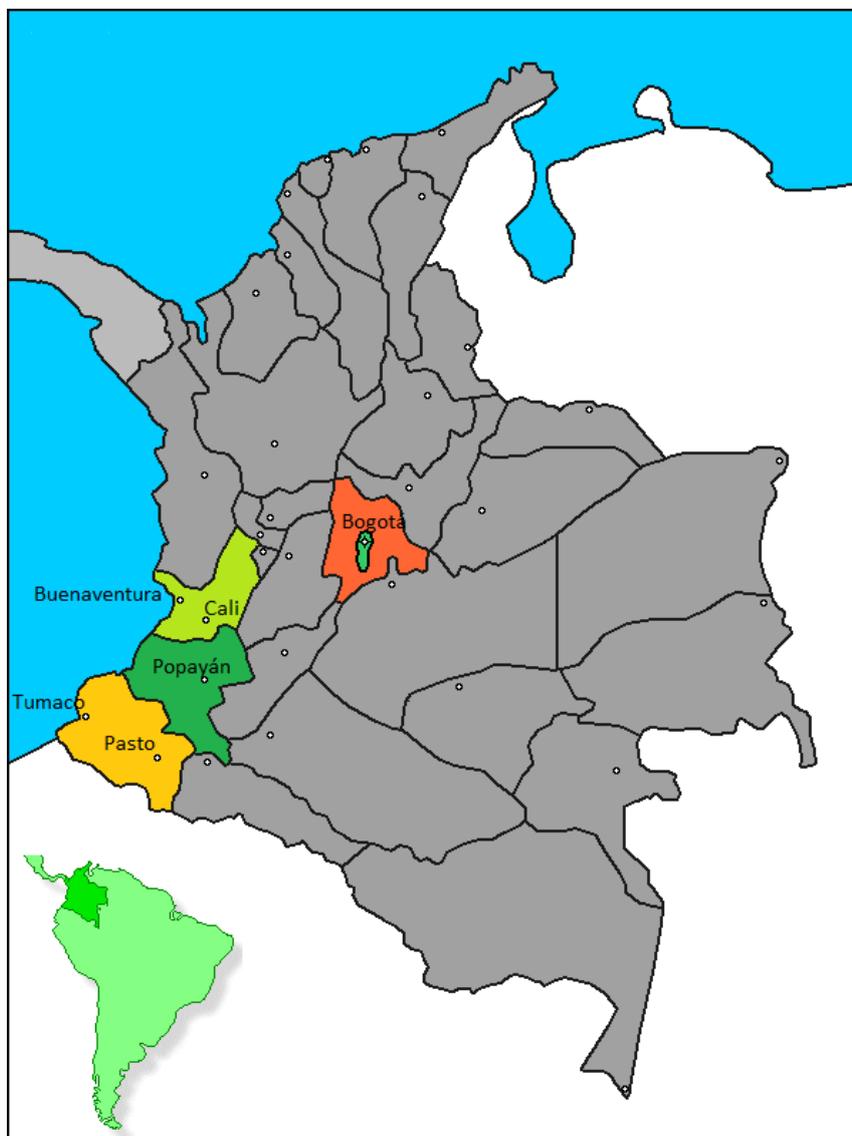


1. **Assignment title:** Junior Volunteer in Livelihood Protection and Support, Popayán

2. **Duration:** 5 months

3. **Location, Country:** Popayán, Cauca, Colombia

Buenaventura is located on the Pacific coast of Colombia with a humid tropical climate. Aside from working in the urban area, the volunteer will need to travel to rural areas reached only by river or estuaries (place where the ocean meets the sea and creates tidal currents).





9. Objective(s) of the assignment:

Support the area of livelihoods in order to identify new action strategies and create new procedures for identification, selection, implementation, technical support, administration and accounting

10. Description of tasks:

Technical tasks:

- a. Support the technical and economical information in the area of livelihood protection in order to propose improvement in the projects that are being carried out.
- b. Participate in and support processes of identification, selection, implementation, follow up and technical assistance to the families and involved community organizations
- c. Update database of collected information and the sources and instruments of verification used for the projects.
- d. Optimize the use of technical resources and funds invested in the sustainability/feasibility of projects.
- e. Design proposals related to improvements and new strategies and debate them with the infrastructure team.
- f. Support the design of projects related to the area of sustainable development.
- g. Participate in meetings with the team coordination, and carry out a programming of monthly work with the area and/or regional coordinator.
- h. Support the development of concrete activities and the elaboration of project reports (if appropriate).
- i. All activities necessary (or assigned by coordinator) for the adequate development of said mission.

Communication and awareness-raising tasks:

- a. Promote local volunteering in disaster risk reduction, prevention and response.
- b. Train local volunteers on organization and implementation of volunteer-based activities.
- c. Promote partnerships and collaboration between local and European Civil Society Organisations (CSOs).
- d. Publish two entries per month for the blog at aidvolunteers.org describing the volunteer's experience.
- e. Gather audiovisual materials to be used in a public awareness activity in the volunteer's local community in Europe.
- f. In coordination with the partner NGOs, organize and carry out a public awareness activity once back in Europe.

Living conditions

- Accommodation: AxS will help to find a flat with water, electricity, security, kitchen and well-equipped bathrooms. It will be well located in a safe neighborhood and close to restaurant services and markets.
- Transportation: Offices are located in cities with regular urban transport services. During



night hours there is a public taxi service that can be requested by phone and complies with minimum security requirements. Vehicles provided by AxS will be used when travelling to the work sites.

- Food: a variety of foods to prepare at home is easily available. There is also a wide range of restaurants that offer daily menus.
- Prices: the official currency is the Colombian Peso.
- Health: The yellow fever vaccine is recommended and the use of repellent to prevent mosquito bites. Adequate clothing and mosquito nets or screens on the windows are recommended. General insect repellent is also recommended.

11. Conditions of service:

- Stipend per month intended to cover accommodation, basic needs and local transport.
- Visa fees, insurance and airfares will be covered.
- Volunteers will have the same working hours as the local team (Monday to Friday, 8 hours a day, from 8 a.m. to 12 p.m. and from 2 p.m. to 6 p.m.). In some situations they might be required to work on Saturday morning. Working calendar will be subject to local calendar. For each month of volunteering activities volunteers will take 2 days off.

12. Qualifications/Requirements:

Studies:

- Degree in administration, economics, social sciences or technical science.
- Studies should include natural sciences, agricultural sciences, fishing sciences or agro-industrial sciences.

Experience:

- Knowledge of Microsoft Office
- Previous experience in volunteering activities
- Desirable: previous working experience in developing or conflict-area

Languages:

- English
- Spanish

Skills:

- Able to draft reports
- Social skills
- Adaptability
- Ability to work in teams
- Positive attitude towards unfamiliar customs
- Motivation to promote local social development

If you are interested, please fill the application form that you will find in

